

## Housing & Greek Life | Residence Director Selection

### **Overview:**

The Residence Director (RD) position is a graduate assistantship for students pursuing the M.A. in Educational Administration and Leadership with Student Affairs emphasis. The admission process to the Master's program occurs concurrently with the Housing & Greek Life RD selection process. Admission to the Master's program is based on rolling admission. Program Website: <http://web.pacific.edu/x10673.xml>

There are opportunities available for both Residential Life and Greek Life Residence Directors.

The **Residence Life RD** position independently oversees a residence hall or apartment community. The RD will strive to create a living and learning environment that promotes academic achievement, personal growth and development. Responsibilities include: staff supervision (5-13 Resident Assistants), staff training and development, advising, student conduct, counseling, programming, and general administration.

The **Greek Life RD** position serves as the primary administrator for a Greek community/Chapter House. The RD will strive to create a living and learning environment that promotes academic achievement, personal growth and development. Responsibilities include: Chapter oversight, working with the Inter-fraternity Council, College Panhellenic, Multicultural Greek Council Executive Boards and Order of Omega; duty coverage, building relationships with students, counseling and student conduct, and general administration.

**Minimum Qualifications:** (1) Experience in housing/Res Life, Greek Life, orientation, student government and/or campus programming (2) Meets requirements for Pacific's M.A. in Educational Administration and Leadership program (3) Knowledge and interest in working in a college environment (4) For the Greek RD position, being a member of a social Greek organization is strongly preferred.

### **Benefits (valued at \$47,780):**

- Full Tuition remission (18 units/year, valued at \$20,124)
- \$6,000 annual stipend
- \$750 annual professional development
- Private, fully furnished apartment (includes utilities, cable, & internet, valued at \$11,688)
- Full meal plan (Platinum plan, valued at \$4,218)
- Medical insurance option (includes dental and vision plans, valued at \$5,000)

### **Application Process and Timeline:**

Submit a résumé with contact information of three references to: [rdselection@pacific.edu](mailto:rdselection@pacific.edu) by **Jan 6, 2012** (preferred date). We will continue to accept résumés until the positions are filled.

Our committee will begin conducting phone interviews for select candidates in mid-January. We will then be inviting selected finalists for on-campus interview days on February 23<sup>rd</sup>-24<sup>th</sup> and March 22<sup>nd</sup>-23<sup>rd</sup>.

<http://pacific.edu/rdselection>

*Housing and Greek Life Office*